

## Policies on Registration

1. Payment should be made on the payment deadline of the type of rate of your choice, if specified.
2. You can deposit your payment at:



**Metrobank F. Tañedo Tarlac**

Limitless Power Coach Training & Consultancy Inc.

**Account No. 522-7-52291124-7**

Scan and email deposit slip (please indicate the name/s of participant/s and training title) to confirm reservation. E-mail address: [registration@limitlesspowercoach.com](mailto:registration@limitlesspowercoach.com)

You can also pay online via PayPal



using **credit card or debit card**.

3. VAT-exempted companies should provide the following: BIR Form No. 2307 (Certificate of Creditable VAT Withheld at Source), CRTE (Certificate of Registration of TAX Exemptions), and other accompanying documents or attachments. Failure to submit the said documents will result in payment of whole amount.
4. If payment will be made on-site or on-the-day of the training/event, only cash is allowed.
5. Company checks are accepted, provided they are received at least five (5) banking days before the training/event.
6. Cancellations are accepted via fax or email. Refund amount is based on the date written cancellation notice is received: 100% refund, if 14 calendar days before the training/event; 50% refund, after that. However, there would be 30% processing charge from the listed amount. Non-appearance or failure to inform us of cancellation will result to forfeiture of full amount paid. If another individual will be attending in your company, please fax or email us 24 hours in advance to facilitate your delegate at the training/ event.
7. If the training/event is cancelled due to fortuitous circumstances, Limitless Power Coach Training & Consultancy Inc. (LPC) will either refund the registration fee paid by the participants / participating companies (but not the incidental cost such as transportation, plane ticket, hotel accommodation, internet fees, and the like) or roll over the payment for the training/events of LPC (provided the fee is the same or the difference will be rectified) depending on the preference of the participants / participating companies.
8. Schedule may change without prior notice. Please call to confirm. LPC is not liable for any expense incurred by registrant resulting from changes in schedule of any of our training/events.
9. As seats/online accommodation are limited, we only guarantee reservation to those who have paid the training/ event fee before the scheduled training/event. Walk-in participants shall be waitlisted, and will only be allowed entry subject to availability of seats and training materials.
10. The validity of the billing statement is up to 5 days from the date issued.
11. Acknowledgement receipt will be provided upon payment but official receipt will be issued after the training/event.
12. LPC will e-mail you a billing statement within 48 hours upon receipt of your registration. For U.S. dollar (\$) payments or via credit card, e-mail us at [info@limitlesspowercoach.com](mailto:info@limitlesspowercoach.com) to further assist you. You may also download our manual registration form below for your convenience.

PERSONAL DATA CONSENT CLAUSE Data and information in this form are permitted to be used, processed and/or managed by LIMITLESS POWER COACH TRAINING & CONSULTANCY INC. for the development of its learning events, promotions, forums and other similarly related activities.